

## Minutes May 17, 2022

Board of Trustees  
T. A. Cutler Memorial Library  
312 Michigan Ave.  
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Robin Hart, Cheryl Lombard, Mary Reed, Sue Vibber

Members absent: None

Also present: Library Director Jessica Little

**Call to Order:** Meeting was called to order at 5:02 pm

**Minutes:** Review of the minutes from the March 15 2022 meeting. Sue Vibber proposed the minutes be approved, the motion was supported by Robin Hart; motion passed.

**Public Comment:** None

### Reports

Librarian's Report:

The wording of the ballot proposal for the millage renewal was approved by the County Library Board and the County Commission. The Friends of the Library raised \$937 during their Spring Book Sale and received a \$1,000 donation from Richard and Carol Thompson, which resulted in a matching donation from AIG.

Financial Report:

There will be an adjustment to the library budget for the utility bill. Revenue from the millage funds is still yet to be received.

Statistical Report: Jessica reported that programs are back to their previous levels/ Computer usage is down as Wi-fi usage has increased, potentially reducing the number of computer workstations needed for patrons in the future

**New Business:** Overdrive will no longer be hosting videos on their platform. After discussion of the pros and cons of Hoopla and Kanopy it was decided that Hoopla would be the better choice for the library to provide video streaming services to patrons. A motion was made by Robin Hart to allocate \$5,000 in the budget for this service. The motion was supported by Sue Vibber.

The library website is being updated and Jessica noted that domain names and e-mail addresses for the library were being purchased.

There was discussion of the amendments to the 2021-2022 budgets during which Jessica explained the differences between budget projections and actual budget. Cheryl Lombard made a motion to approve the budget amendments, the motion was supported by Sue Vibber, motion passed.

After review of the proposed 2022-2023 budget, Sue Vibber moved to approve the budget and recommend it to the City Council; motion was supported by Robin Hart; motion passed.

**Announcements:** None

**Adjournment:** Meeting was adjourned at 7:56.

Minutes respectfully submitted

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Mary Reed, President

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Holly Brannan-Harris, Secretary